



St Margaret Clitherow Primary School
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Welcome Back to School

Dear Parents,

We hope you are all keeping well and we hope you have had a restful summer.

Just a few reminders for the new academic year:

Start and finish times

We will operate a 10-minute 'soft start' to each day which means the gates will open at 8.30am. Nursery gate will open at 8.45am.

All children (Reception – Year 6) can arrive anytime between 8.30am and 8.40am. All children must arrive and be in their classroom by 8.40am. The school day will finish at 2.50 pm for children in Reception, 3.00 pm for Year 1, Year 2 and Year 3. The school day will finish at 3.15pm for children in Years 4 to 6.

Nursery start and finish times

The children in Nursery can arrive from 8.45am and finish at 11.45am (15 hours) or 2.45pm (30 hours) Children in Nursery will be dropped off and collected via the Nursery gate.

Reception

Children in Reception will be coming in through the Reception gate which is located on the left hand side of the school's main entrance. The children will be leaving from this gate at 2.50pm.

Year 1 and Year 2 drop off/pick up arrangements (Key Stage 1)

Children in Year 1 and Year 2 will be coming in through the hall every morning and an adult will direct them to their classroom. At the end of the school day (3.00PM) the children will be dismissed from the Reception playground.

Year 3

Children in Year 3 will be entering through the main KS2 entrance (Junior Block). At the end of the school day (3.00PM) the children will be dismissed from the Reception playground.

Year 4, 5 and 6 drop off/pick up arrangements (Key Stage 2)

Children in Year 4 and Year 6 will be coming in through their classrooms' external doors. Year 5 will be entering through the main KS2 entrance (Junior Block). At the end of the school day, (3.15PM) the children will be dismissed from the middle gate.

If you have a child in year 5 or 6 and you want to give permission for them to travel home on their own, please fill out the form on the website or ask the office for a paper copy.

School opening times

Year group	Drop off time	Pick-up time	PE Day
Nursery	8.45am	11.45am or 2.45pm	FRIDAY
Reception	8.30 am – 8.40 am	2.50pm	TUESDAY
Year 1	8.30 am – 8.40 am	3.00pm	TUESDAY
Year 2	8.30 am – 8.40 am	3.00pm	TUESDAY
Year 3	8.30 am – 8.40 am	3.00pm	WEDNESDAY
Year 4	8.30 am – 8.40 am	3.15pm	WEDNESDAY
Year 5	8.30 am – 8.40 am	3.15pm	WEDNESDAY
Year 6	8.30 am – 8.40 am	3.15pm	TUESDAY

Hand Hygiene

We will continue to ask children to wash their hands regularly and will continue to provide hand sanitiser; the children and staff have got into good habits with this so we want to continue this into the winter months to reduce the risk of more viruses spreading.

Face Coverings

Staff and adults, including family members, will no longer be required to wear a face covering on site.

Lunchtimes

If your child brings a packed lunch, remember not to give them anything that might have **nuts** in it. This means coconut, too. Some children have nut allergies and can become very unwell. **We also ask that parents provide a healthy, packed lunch and do not include chocolate, sweets or fizzy drinks.** Lunches for Years 3, 4, 5 and 6 must be paid for in advance via **ParentPay**. The lunch menu for the Autumn Term 2022 is available on the website. Reception, Year 1 and Year 2 children will all receive a free hot lunch every day. If your child attends Nursery full time, please provide them with a packed lunch. Children who have school dinners will sit at tables in the hall with their own class. Children in Year 3, 4, 5 and 6 who are packed lunches, will eat their lunch in the hall.

School Uniform

Our school uniform policy must be strictly followed. All children must be in proper school uniform including suitable footwear. The uniform policy can be found on the school website - and details of how to purchase new items are on the website too.

All uniform must be **labelled clearly** and properly and kept with pupils at all times.

Children will be expected to wear their PE Uniform on the days they have PE. Details of the PE days can be found on the previous page.

For KS2 only (Years 3, 4, 5 and 6) at the start of the year, we ask that you provide a clear, labelled plastic pencil case with necessary stationery items for your child which will be kept in school. Please refer to the stationery letter informing you of the stationery items required for each year group.

For KS1 (Year 1 and Year 2) and Reception we will continue to provide stationery that the children will need. They **do not** need to bring in pencil cases from home.

Curriculum information

Information regarding the curriculum your child will be covering for the new academic year 2022-2023 will be given to you at the Meet the Teacher afternoons. These meetings (apart from Year 6's) will take place in the school hall at 2.30pm. Year 6's meeting will take place in the hall on **Monday 12th September at 6.00pm**. Please see the dates for your child's class below:

Year Group	Meeting Day
Year 5	Monday 12 th September
Year 1	Tuesday 13 th September
Year 3	Wednesday 14 th September
Year 2	Friday 16 th September
Reception	Tuesday 20 th September
Year 4	Monday 19 th September

Breakfast club and Kidzone

Breakfast club will run from 7.30am and the cost is £3.00 per session. All payments must be made via ParentPay. Kidzone will operate Monday to Friday as before. The hours for Kidzone are from **3.00pm – 5.30pm**. All payments must be made in advance through **ParentPay**.

Magic Breakfast

We are delighted to announce that Bagel Breakfast is back and will run **daily from 8.15am in the school hall**. Any child in the school from Reception to Year 6 can access this service for free.

After School Clubs

After school clubs will restart on the week of **12th September.**

Attendance & being on time

As I am sure you can appreciate, having a positive & structured start to the day is hugely beneficial for children's education; we all know, as adults, how bad having a rushed, stressful morning makes us feel. Our learning starts promptly at 8.45 am so we would ask that all children are in school at least 10 minutes (soft start) before that so that they start their day in a calm, purposeful manner.

We appreciate that sometimes families can run late for a variety of reasons. If this does happen to you, please phone/email the school office so that we know to expect you.

Children arriving between 8.45 and 9.15 am will be marked as being late.

Children arriving after 9.15 am will be marked as unauthorised absence and this will affect their overall attendance*.

***This is in line with DfE guidance that arrival at school more than 30 minutes after registration began should be counted as an unauthorised absence.**

Overall good attendance has a massive impact on how well children do in school and there is strong evidence to show that children whose attendance is over 96% of all sessions are more likely to make good progress and achieve academic success.

I hope that this information clarifies the school arrangements.

Once again, we thank you for your continued support over the past year. We look forward to working with you this year to achieve the best outcomes for every child.

Yours sincerely

Mrs Heath
Headteacher



HEALTHY SCHOOLS
LONDON

We live to love, learn, respect and follow Jesus who says, "Love one another as I have loved you."